



LAKE PARISH COUNCIL MEETING MINUTES 8 MAY 2025

Minutes of the Meeting of Lake Parish Council held on
THURSDAY, 8 MAY 2025 at Lake Methodist Church at 19.00

PRESENT: Cllr Paul Brading, Chairman

Cllrs Julie Byford, Naomi Goodall, Mike Hailston, Sue Hardy, Tony Hartley
Adrian Whittaker and Bette Young.

IN ATTENDANCE: Mr Richard Priest (Clerk)

From the floor There were 9 members of the public present.

Public Question Time

The Chairman welcomed members to the meeting, Mrs Hicks asked about maintenance of War Memorial, and the Chair confirmed there was budgetary provision for 2025/26.

1/25-26 TO ELECT A CHAIRMAN

Cllr Brading vacated the chair, Cllr Hardy nominated Cllr Brading as Chair and Cllr Whittaker seconded, there were no other nominations and members unanimously agreed the election.

2/25-26 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Brading read and signed the acceptance of office.

3/25-26 APOLOGIES FOR ABSENCE

Apologies were accepted from Cllr Tim Clapp.

4/25-26 TO ELECT A VICE-CHAIRMAN

Cllr Brading nominated Cllr Whittaker, and Cllr Goodall seconded, there were no other nominations, and Cllr Whittaker as Vice-Chairman, members unanimously agreed the election and Cllr XX read and signed the acceptance of office.

5/25-26 VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Whittaker read and signed the acceptance of office.

6/25-26 TO RECEIVE DECLARATIONS OF INTEREST IN AGENDA ITEMS

There were no further declarations in addition to those already registered, and members confirmed they had signed acceptance of office forms.

7/25-26 TO CONFIRM MINUTES OF MEETING OF 13 MARCH 2025

Cllr Whittaker proposed, and Cllr Hardy seconded, and members unanimously approved the minutes as a true and accurate record, and the Chair signed accordingly.

8/25-26 MATTERS ARISING FROM MINUTES NOT REQUIRING RESOLUTION

Cllr Brading updated members on the support given to the Bay School Project, and the support given to Lake and Sandown Football Club, enabling installation of CCTV and grass cutting equipment to be stored at Golf Links Road Ground once container in place, with local Rotary also giving support.

9/25-26 CASUAL VACANCY PROCESS

Members noted there was an insufficiency of Parish Councillors and asked for nominations from the floor, with 4 attendees being nominated, members asked the same questions of all 4 candidates, and then voted. Sarah Morris and Robert May were elected and co-opted to the Council, and confirmed Acceptance of Office. The Clerk would contact IW Council accordingly.

10/25-26 UPDATES FROM SAFER NEIGHBOURHOODS POLICING TEAM

PCSO May updated members on ongoing issues at Lake Cliff Gardens and County Ground, with CCTV being provided by the Parish Council, and members recognised the volume of work created, but supported the need to take forward a prosecution if possible. PCSO's May and Webb also noted visiting Fairway Park regarding tents on the site and actions, and support, provided, as well as actions taken at local High Street Shop to ensure compliance with parking requirements, and suggested a barrier may be way forward and this had been suggested to Island Roads and IW Council.

Members thanked PCSO May for update, and report on crime incidents as well as recent Beat Surgeries, and enquired about possible beat walk, and PCSO confirmed that this could be arranged in coming months subject to workload pressures.

11/25-26 STANDING ORDERS, POLICIES AND FINANCIAL REGULATIONS

1. Reaffirmation of Standing Orders and Financial Regulations

Cllr Brading outlined background to this item, and Cllr Hardy proposed and Cllr Byford seconded, with members unanimously approving Standing Orders and Financial Regulations, and now Lake PC had rejoined IWALC, these would be reviewed further in the coming year and a working party set up if required.

2. Approval of the revised Health and Safety Policy

Cllr Brading outlined background to this item, and Cllr Hardy proposed and Cllr Byford seconded, with members unanimously approving the Health & Safety Policy, and now Lake PC had rejoined IWALC, these would be reviewed further in the coming year.

3. Reaffirmation of other policies and procedures (to be reviewed during 2025/6)

Cllr Brading outlined background to this item, and Cllr Whittaker proposed and Cllr Goodall seconded, with members unanimously approving the other policies listed and now Lake PC had rejoined IWALC, these would be reviewed further in the coming year

12/25-26 FINANCES

2024/2025

1. To approve the Payments and Receipts lists as presented for March 2025

Cllr Brading proposed and Cllr Whittaker seconded, with all members unanimously approving payments/receipts for March 2025.

2. To receive and note the verified bank reconciliations for March 2025

Members unanimously noted verified bank reconciliations for March 2025.

3. To Receive and approve the year-end report for the period ending 31 March 2025

Members unanimously approved the year-end report for the period ending 31 March 2025, and Cllr Whittaker thanked the Clerk & RFO for the progress made with the financial position of the Parish Council.

Annual Accounts

4. To receive report and note the Internal Auditors report for the period ending 31 March 2025

Members received the Internal Auditors report for the period ending 31 March 2025 and noted the recommendations:

- Review the NALC updated versions of Financial Regulations and Standing Orders at the earliest convenience.
 - Ensure Councillor details are complete on the website following the election in May 2025
 - Ensure all invoices are signed by two councillors
 - Ensure the independence of the internal auditor is considered when making the appointment
 - Review the website to ensure compliance with the recent update of accessibility regulations
5. To receive approve the 2024/2025 Annual Governance Statements and confirm dates for exercise of public rights.

Members approved the 2024/2025 Annual Governance Statements and confirmed the dates for exercise of public rights, announced on Monday 2 June 2025, commencing Tuesday 3 June 2025, and ending on Monday 14 July 2025, and the Chair and Clerk signed them accordingly.

6. To review the Inventory of Land and Other Assets Including Buildings and Office Equipment. (Paper H)

Members reviewed and approved the 2024/2025 Asset Register, and noted updates for donation of IT Tablets to Broadlea School, addition of Thearles Green Plaque and location of lights at Slipway Toilets.

7. To receive and approve the 2024/2025 Accounting Statements.

Members reviewed and unanimously approved the 2024/2025 Accounting Statements, and the Chair and Clerk signed them accordingly.

8. To Consider any Conflicts of Interest with BDO, the appointed External Auditor.

Members were asked to consider and advise of any conflicts of interest with BDO. None were declared.

Other Items

9. Bay Place Plan Projects

Cllr Brading and Cllr Whittaker updated members on the progress of the Plan, And members confirmed contribution to the development of the Bay Business Association, matching contributions from Shanklin Town Council and Sandown Town Council, with Budgetary Provision made.

Members also noted funding allocated to Bay Arts Project and Water Fountain Project and were awaiting further details. Cllr Brading noted that funding had been allocated in the Budget to support Bay Regeneration Officer post, and this would be fully funded by IW Council and therefore a saving to the Parish Council, and grant funding towards New Road Project was being finalised.

10. Insurance

The Clerk updated members that renewal of Insurance arrangements were due and that the current cost was below comparative costings at this time, and members agreed that, now elections are over, a cost comparison would be undertaken before May 2026.

13/25-26 Planning applications: to resolve comments on applications received

Members thanked Clerk for circulating applications, and Cllr Brading noted the proposed MacDonalds Drive-Thru and Diner, with Cllr Whittaker noting potential employment benefits, with members noting potential increase in rubbish, and Cllr Hailston noted road access concerns.

14/25-26 Events Committee

Cllr Brading proposed reconvening Events Working Party, led by Cllr Whittaker, with focus on Remembrance Day and Christmas events, but including Street Lights, Xmas Tree and other projects, with Cllr Whittaker bringing a terms of Reference to next meeting before confirming membership, with members overall in support.

15/25-26 Ripples

Cllr Brading proposed suspension of Standing Orders, unanimously approved, to enable Ripples Editor to present a paper, and following discussion members unanimously thanked Mr Lupton for his work on the publication and the improvements made, and endorsed increase from 24 to 28 pages supported by increased advertising,

with focus on local businesses. Members endorsed the proposal and the Chair reinstated Standing Orders. Cllr Brading also proposed extending the meeting by 30 minutes and members unanimously approved.

16/25-26 Report from

(i) The Clerk (including schedule of dates for 2025/6 Meetings)

Members noted proposed dates, and confirmed Thursdays as preferred day, there is flexibility as to schedule, with Clerk to discuss with Chair. Members also confirmed relocation to Meeting Place next to New Road Toilets, with Annual Parish Meeting to be arranged before the end of June.

The Clerk updated members on arrangements with Sandown Town Council, and Cllr Brading noted the Budget provision for full-time clerk, with members unanimously agreeing to Clerk working 2 days a week from home, with back-office support continuing with Sandown Town Council. The Chair noted this would secure continuity, and secure some savings, and once Sandown Town Council met on Monday 12 May 2025, would be able to firm up arrangements and bring further details to the next meeting of the Parish Council.

The Clerk updated members on the ongoing anti-social behaviour issues experienced by the Parish, recent Shanklin and Sandown Town Councils on VE Day 80 projects involving local schools.

(ii) Isle of Wight Councillors

Cllr Brading updated members on forthcoming committee structure at IW Council, contact with new IW Councillor for Lake North, and frustration over lack of action regarding meetings at Tesco's traffic junction, and 2 potholes in the Parish reported to Island Roads. Cllr Brading also thanked all involved in recent VE Day 80 events and will include piece in next Ripples, with Clerk sending photos from the events..

(iii) Parish Councillors

Cllrs May and Morris thanked members for co-option, Cllr Hardy read card from UKSA following Parish Council Grant Support, and Cllr Brading noted invitation for 10 June recital by Mr Nuckley at Lake Methodist Church. Cllr Whittaker suggested ID Cards for Councillors and would bring costings to next meeting.

(iv) To appoint an Isle of Wight Association of Local Councils Representative

Cllr Hardy declared her role as Treasurer, and nominated Cllr Morris as the Council's IWALC and members unanimously agreed the appointment.

17/25-26 106/24-25 PUBLIC QUESTION TIME

Mrs Hicks noted concerns about tarmac on pavements and issues at the Bus Shelter near Tesco's.

NEXT MEETING

Thursday, 12 June 2025

Meeting closed 21.25