LAKE PARISH COUNCIL – AGENDA 8 FEBRUARY 2024

You are hereby summoned to attend a meeting of Lake Parish Council to be held on **Thursday 8 February 2024** at **7.00 pm** at **Lake Methodist Church**, Sandown Rd, Lake, to consider the matters set out in the following agenda.

Members of the public are invited to attend the meeting. There will be a 10-minute public forum before and after the public meeting for questions.

1. Apologies for absence
2. To receive any declarations of interest in agenda items
3. To confirm the minutes of the meeting held on 11 January 2024 (Paper A)
4. Matters arising from the minutes not requiring a resolution.
5. Updates from Safer Neighbourhoods Policing Team
6. Finances
    1. To approve the Payments and Receipts lists as presented for January 2024 (Paper B – Papers to follow)
    2. To receive and note the verified bank reconciliations for January 2024 (Paper C – Papers to follow)
    3. To receive and note the expenditure against budget through January 2024 (Paper D – Papers to follow)
    4. PWLB Update
    5. To approve the 2024/2025 Budget (Paper E Papers - to follow)
    6. To set the 2024/2025 Precept
7. Bay Place Plan
8. Planning applications: to resolve comments on applications received.
9. Ripples
10. The Clerk
11. Isle of Wight Councillors
12. Councillors' reports
13. PUBLIC QUESTION TIME

10 minutes are available for members of the public to speak on any matters relating to parish business. Any written questions received and not considered in the earlier session will be prioritised.

Clerk

1 February 2024.

LAKE PARISH COUNCIL MEETING
MINUTES 11 JANUARY 2024

Minutes of the Meeting of Lake Parish Council held on **THURSDAY, 11 JANUARY 2024** at Lake Methodist Church at **19.00pm.**

PRESENT: Cllr Paul Brading, Chairman
Cllrs Michelle Abbott, Naomi Goodall, Jenny Hicks, Sue Hardy, Adrian Whittaker and Bette Young

IN ATTENDANCE: Richard Priest (Clerk), Raine Elliss

PUBLIC QUESTIONS

There were 3 members of the public present. The Chair thanked residents for waiting until the end of the briefing from Island Roads and Isle of Wight Council before joining the meeting. A member of the public asked a question regarding events and the Chairman welcomed offers to run events at Lake Cliff Gardens and other locations.

73/23-24 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs John Marshall, Tig Outlaw and Pauline Evans. The Chairman then read out a statement from Cllr Outlaw stating

"It is with sincere regret that I feel I must resign as a Parish Councilor for Lake. As you will know, Lake had been my home for 22 years. I loved living in Lake but at the end of September I moved to Fareham in Hampshire. Whilst I still work in Sandown most days, I must accept that I am unable to commit to attending any Lake Parish meetings. I therefore ask you to accept my resignation. It has been a pleasure working with you on Lake Parish Council, I know you are all committed to the community, and I believe it is in good hands."

74/23-24 TO RECEIVE DECLARATIONS OF INTEREST IN AGENDA ITEMS

Declarations of interest were as previously registered and recorded.

75/23-24 CONFIRM MINUTES OF MEETING HELD ON 14 DECEMBER 2023

Members unanimously **resolved** to approve the minutes of 14 December 2023, as a true and accurate record of the meeting, and the Chair signed them accordingly.

76/23-24 MATTERS FROM THE MINUTES NOT REQUIRING A RESOLUTION

Members noted that all items were covered by the agenda and reports. They also noted recent launch of Bay Place Plan which would be covered in reports.

77/23-24 UPDATE FROM SAFER NEIGHBOURHOODS POLICING TEAM

Police Community Support Officer Jackie May updated members on recent incidents of anti-social behavior; two incidents of criminal damage and two cases of shoplifting. Monitoring of New Road toilets continued following Parish Council reports of attempted arson and ongoing damage. Members also noted issues with pavement parking following new shop near traffic lights.

PCSO May apologised that PC Kerry Tricky was unable to attend, confirming attendance at a future meeting. Members thanked PCSO May for the update, monitoring and actions taken and ongoing patrols in the Parish.

78/23-24 FINANCES

a) <u>To approve the Payments and Receipts lists as presented for December 2023</u>

The Chairman proposed and Cllr Hardy seconded, with members unanimously approving, the payments and receipts list as presented.

b) <u>To receive and note the verified bank reconciliations for December 2023</u>

Members unanimously agreed and noted the bank reconciliation for December 2023 and the Chair signed accordingly.

c) <u>To receive and note the expenditure against budget through December 2023</u>

The expenditure against budget through December 2023 was noted, and members commented on the savings of reduced grounds maintenance, as well as additional income management of the reserves.

d) <u>Risk Register 2024</u>

The Clerk presented an updated Risk Register for consideration, highlighting key points and areas of improvement including the RAG rating of items; and noted that other documents, including financial regulations, would be reviewed and updated in due course, recognising workload pressures and project prioritisation.

Council unanimously resolved to adopt the register.

e) <u>Public Works Loan Board Update</u>

Members were advised the Department of Leveling Up had been emailed on 5 January 2024 for an update. Subsequently the Clerk had circulated confirmation of the approval, and a briefing paper, including timescales for draw down and arrangements for installation. Members will discuss the New Road project further at a briefing session to be arranged for March 2024. Cllr Brading and Cllr Hardy thanked Jennifer for her work securing the Loan and ensuring the accounts were produced in a timely and detailed format.

79/23-24 PLANNING APPLICATIONS: TO RESOLVE COMMENTS ON APPLICATIONS RECEIVED

The Chair updated members of applications that had been circulated, and the progress of the houses next to the Railway Bridge on Lake Hill.

80/23-24 EVENTS COMMITTEE

Members noted that Cllr Marshall had resigned from the events working party due to health issues. Members thanked him for his work on projects and hoped that he would be able to rejoin the committee in the future. Cllr Brading had worked with colleagues to ensure wreaths at Memorial were secure and would continue to monitor.

81/23-24 RIPPLES

Members noted that Mrs. Marshall was not able to continue editing the Ripples and members thanked her for work on the Ripples. The Chairman noted that Cllr Evans had offered to take on the running of the magazine, and would review frequency and advertising and bring a proposal to the Council, after discussion with Mrs. Marshall, and other stakeholders.

69/23-24 CLERKS REPORT

The Clerk circulated his report. The Chairman noted the need for SLA meeting with Sandown colleagues and this meeting would include an increase in costs following the National Pay Award for 2023/2024. The forthcoming budget also needed to include an increase the Parish Improvement provision.

Members agreed future meeting dates for 2024. Meetings would be held on 8 February, 11 April, 9 May (including Parish Meeting), 11 July, 12 September, 10 October, and 12 December. An informal briefing would be held in March, an events Working Party on 13 June, and an informal budget briefing on 14 November.

70/23-24 ISLE OF WIGHT COUNCILLORS

Cllr Brading reported on the closure of Lake Slipway, following a small cliff fall, and advised that the path was due to be re-opened. Concerns had also been raised that a barrier had been thrown over the cliff. Cllr Brading also noted the efforts that he, and Cllr Outlaw, had made to ensure the footpath opposite New Road toilets could be re-opened as soon as possible. An update on the planned telecoms mast at the Rugby Field was also provided, as well as the use of the field by the Air Ambulance. Members also noted the recent court case on land adjacent to Premier Hotel and recent flooding concerns.

71/23-24 COUNCILLORS' REPORTS

Cllr Hicks raised concerns about timings at the crossing on Sandown Road near to the junction with Cemetery Road, and had reported the issue to Island Roads and Fix My Street. Cllr Young noted work on the Memorial and increasing parking issues in Denness Road. Cllr Hardy thanked colleagues for work at Memorial. Cllr Whittaker noted the recent Bay Place Event, thanking members for attending both the briefing and the public event, which had attracted around 100 residents. The 98-page Plan was available on the Lake Parish Council website. Cllr Brading noted attendance at two Christmas Carol Concerts, the possibility of changing the times of the Remembrance Day service to 11am, the recent traffic speed briefing, as well as the forthcoming appointment process for the new headteacher at Broadlea school.

72/23-24 PUBLIC QUESTION TIME

A member of the public highlighted parking issues at the Church, as well as other possible meeting locations, the possibility of organising a public event at Lake Cliff Gardens in June, and issues at the junction outside of Tesco's. Cllr Brading outlined his efforts to secure a site meeting with relevant cabinet member and island Roads, and noted the pressure in Isle of Wight Council finances.

Meeting Closed 9.00 pm.

#	Date	Recipient	Details	Value	NET	VAT	CHQ NO.	Code	Invoice Number	Invoice Date	%	Code	VAT NUMBER	Sec 137
075	04/01/2024	SSE	Cliff gardens electric	**94.35**	89.86	4.49	N/A	039	186034	19/12/2023	5%	L	553769603	0.00
076	04/01/2024	Danfo	New Road Toilets cleaning Maintenance	**2127.10**	1772.58	354.52	N/A	035	7572	31/12/2023	20%	S	578281404	0.00
077	22/01/2024	Biltmore Printers	Lake Ripples	**1219.60**	1219.60	0.00	N/A	015	SI-58993	09/01/2024	0%	o	276198224	
078	02/01/2024	Isle of Wight Sports Federation	Memebrship SO	**5.00**	5.00	0.00	N/A	010	-	-	0%	O	-	0.00
079	02/01/2024	Isle of Wight Sports Federation	Retruned - new bank account details	**-5.00**	-5.00	0.00	N/A	010	-	-	0%	O	-	0.00

Paying in slip	#	Date	Details	Value	NET	VAT	Customer	Code
500117	052	02/01/2024	WC Income	**11.40**	11.40	0.00	Lake Cliff Gardens Toilets	007
500118	054	08/01/2024	WC Income	**4.40**	4.40	0.00	Lake Cliff Gardens Toilets	007
	055	04/01/2024	Ripples SYS1/LR2024	**178.00**	178.00	[redacted]		006
	056	04/01/2024	Ripples VA3/LR2024	**168.00**	168.00	[redacted]		006
	057	09/01/2024	Bank Interest (Dep)	**68.35**	68.35	0.00	Lloyds	005
500119	057	15/01/2024	WC Income	**6.70**	6.70	0.00	Lake Cliff Gardens Toilets	007
	058	22/01/2024	Ripples BDS3/LR2024	**120.00**	120.00	[redacted]		006
	059	17/01/2024	Ripples DT1/LR2024	**104.50**	104.50	[redacted]		006
	060	16/01/2024	Ripples JAD3/LR2024	**168.00**	168.00	[redacted]		006
	061	15/01/2024	Ripples CF3/LR2024	**168.00**	168.00	[redacted]		006
500120	062	22/01/2024	WC Income	**9.40**	9.40	0.00	Lake Cliff Gardens Toilets	007
500121	063	29/01/2024	WC Income	**7.60**	7.60	0.00	Lake Cliff Gardens Toilets	007
	064	30/01/2024	Ripples SP3/LR2024	**168.00**	168.00	[redacted]		006

Item 6(2) - Paper C

		April	May	June	Quarter 1	July	August	Sept	Quarter 2	Oct	Nov	Dec	Quarter 3	Jan	Feb	Mar	Quarter 4	Totals
Opening Balance	Current	37,566.37																
	Save	18,486.87																
	Gratuity	0.00																
Unpresented cheques carried over / Correction																		
Transfer				60000							12,749.28							
Expenditure																		
Administration - Audit		0.00	250.00	0.00	250.00	0.00	0.00	0.00	0.00	504.00	0.00	0.00	504.00	0.00	0.00	0.00	0.00	754.00
Administration - Equipment		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	8.00
Administration - Insurance		0.00	0.00	1,632.64	1,632.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,632.64
Administration - Loan (PWLB - Fairway Football Field)		0.00	0.00	0.00	0.00	0.00	1,173.14	0.00	1,173.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,173.14
Administration - Phone		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration - Professional Services - Misc (Legal Advice Etc)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration - Professional Services - SLA		2,700.00	0.00	0.00	2,700.00	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00	0.00	0.00	0.00	7,700.00
Administration - Accounting Software		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration - Stationary and Photocopying		38.39	0.00	0.00	38.39	0.00	0.00	0.00	0.00	7.80	0.00	0.00	7.80	0.00	0.00	0.00	0.00	46.19
Administration - Subscriptions IWALC & SLC		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration - ICT - Email		0.00	72.00	0.00	72.00	0.00	0.00	0.00	0.00	0.00	0.00	36.00	36.00	0.00	0.00	0.00	0.00	108.00
Adverts and Publicity - Adverts		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Adverts and Publicity - ICO		0.00	35.00	0.00	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.00
Adverts and Publicity - Ripples Distribution		178.00	0.00	178.00	356.00	0.00	178.00	0.00	178.00	178.00	0.00	178.00	356.00	0.00	0.00	0.00	0.00	890.00
Adverts and Publicity - Ripples Printing		1,210.60	1,210.60	1,210.60	3,631.80	0.00	0.00	1,541.40	1,541.40	0.00	1,384.00	0.00	1,384.00	1,219.60	0.00	0.00	1,219.60	7,776.80
Adverts and Publicity - Ripples Honorariam		25.00	0.00	25.00	50.00	0.00	25.00	0.00	25.00	25.00	0.00	25.00	50.00	0.00	0.00	0.00	0.00	125.00
Adverts and Publicity - Website - Word Press		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	156.00	0.00	156.00	0.00	0.00	0.00	0.00	156.00
Adverts and Publicity - Website - Domain Name		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Civic and Grants - Christmas		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	189.59	189.59	0.00	0.00	0.00	0.00	189.59
Civic and Grants - Events - Coronation		538.80	50.00	119.41	708.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	708.21
Civic and Grants - Grants S137		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Civic and Grants - Remembrance		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	0.00	40.00	0.00	0.00	0.00	0.00	40.00
Council and Councillors - Chair Allowance		300.00	0.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
Council and Councillors - Cllr training		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Council and Councillors - Hall Hire		0.00	0.00	0.00	0.00	330.00	0.00	0.00	330.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	330.00
Provisions - Beach		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Provisions - Beach - Bouys		0.00	0.00	3,209.49	3,209.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,209.49
Provisions - Dog Bins		0.00	0.00	0.00	0.00	0.00	1,436.16	0.00	1,436.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,436.16
Provisions - Fairway Park Tree work		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Provisions - Fairway Park Grass Cutting		133.01	133.01	0.00	266.02	399.03	266.02	266.02	931.07	266.02	133.01	0.00	399.03	0.00	0.00	0.00	0.00	1,596.12
Provisions - Youth Offer		0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
Provisions - Parish Improvement		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77.60	0.00	77.60	0.00	0.00	0.00	0.00	77.60
Provisions - Thurles Green		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Provisions - IWC Grounds Maintenance		10,589.70	0.00	0.00	10,589.70	0.00	0.00	0.00	0.00	0.00	7,393.20	0.00	7,393.20	0.00	0.00	0.00	0.00	17,982.90
Toilets - Clean		2,928.30	5,856.60	4,254.19	13,039.09	0.00	4,254.20	2,127.10	6,381.30	2,127.10	2,127.10	0.00	4,254.20	2,127.10	0.00	0.00	2,127.10	25,801.69
Toilets - Rebuild New Road		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Toilets - Repair		0.00	138.00	391.20	529.20	0.00	0.00	0.00	0.00	0.00	12,749.28	0.00	12,749.28	0.00	0.00	0.00	0.00	13,278.48
Toilets - Service and Testing		0.00	198.00	0.00	198.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	198.00
Toilets - Utilities Electric		0.00	0.00	888.97	888.97	0.00	571.64	0.00	571.64	557.23	0.00	0.00	557.23	94.35	0.00	0.00	94.35	2,112.19
Toilets - Utilities Water		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unbudgeted		62,727.00	0.00	6,000.00	68,727.00	0.00	0.00	0.00	0.00	0.00	2,345.00	0.00	2,345.00	0.00	0.00	0.00	0.00	71,072.00
Total Expenditure		**81,368.80**	**7,943.21**	**17,909.50**	107,221.51	**3,229.03**	**12,904.16**	**3,934.52**	20,067.71	**3,673.15**	**28,905.19**	**428.59**	33,006.93	**3,441.05**	**0.00**	**0.00**	3,441.05	163,737.20

Income																	
Precept/IWC Grant	166,262.00	0.00	0.00	**166,262.00**	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	**0.00**	**166,262.00**
VAT	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	**0.00**	17,100.27	0.00	0.00	**17,100.27**	0.00	0.00	0.00	**0.00**	**17,100.27**
Grants	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	**0.00**	**0.00**
Donations	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	**0.00**	**0.00**
Interest	11.70	10.52	11.79	**34.01**	31.16	58.11	73.44	**162.71**	72.43	86.96	84.41		68.35	0.00	0.00	**68.35**	**265.07**
Adverts	0.00	0.00	0.00	**0.00**	476.00	0.00	264.00	**740.00**	0.00	0.00	0.00	**0.00**	1,074.50	0.00	0.00	**1,074.50**	**1,814.50**
WC Income	40.85	62.75	55.90	**159.50**	58.10	55.80	49.20	**163.10**	34.50	42.05	15.20	**91.75**	39.50	0.00	0.00	**39.50**	**453.85**
Unbudgeted	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	**0.00**	**0.00**
Total Income	**166,314.55**	**73.27**	**67.69**	**166,455.51**	**565.26**	**113.91**	**386.64**	**1,065.81**	**17,207.20**	**129.01**	**99.61**	**17,435.82**	**1,182.35**	**0.00**	**0.00**	**1,182.35**	**186,139.49**
Closing Balance	**140,998.99**	**133,129.05**	**115,287.24**		**112,623.47**	**99,833.22**	**96,285.34**		**109,819.39**	**81,043.21**	**80,714.23**		**78,455.53**	**78,455.53**	**78,455.53**		
These Funds are represented by:																	
Current Acc	122,500.42	114,619.96	36,766.36		34,071.43	21,223.07	17,601.75		31,063.37	14,949.51	14,536.12		12,209.07				
Deposit Acc	18,498.57	18,509.09	78,520.88		78,552.04	78,610.15	78,683.59		78,756.02	66,093.70	66,178.11		66,246.46				
Gratuity	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00		0.00				
Unpresented cheques	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00						
TOTAL	**140,998.99**	**133,129.05**	**115,287.24**		**112,623.47**	**99,833.22**	**96,285.34**		**109,819.39**	**81,043.21**	**80,714.23**		**78,455.53**	**0.00**	**0.00**		
Variance	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00		0.00	78,455.53	78,455.53		

Item 6(3) - Paper D

Code	Budget Line - Spend	Q1	Q2	Q3	Q4	Total	Budgeted	Remaining	To be spent	%
001	Administration - Audit	250.00	0.00	504.00	0.00	**754.00**	840.00	86.00	86.00	89.8%
002	Administration - Equipment	0.00	0.00	8.00	0.00	**8.00**	500.00	492.00	492.00	1.6%
003	Administration - Insurance	1632.64	0.00	0.00	0.00	**1,632.64**	1,587.00	-45.64	0.00	102.9%
004	Administration - Loan (PWLB - Fairway Football Field)	0.00	1173.14	0.00	0.00	**1,173.14**	2,347.00	1,173.86	1,173.86	50.0%
005	Administration - Phone	0.00	0.00	0.00	0.00	**0.00**	300.00	300.00	300.00	0.0%
006	Administration - Professional Services - Misc (Legal Advice Etc)	0.00	0.00	0.00	0.00	**0.00**	1,500.00	1,500.00	1,500.00	0.0%
007	Administration - Professional Services - SLA	2700.00	2500.00	2,500.00	0.00	**7,700.00**	10,800.00	3,100.00	3,100.00	71.3%
008	Administration - Accounting Software	0.00	0.00	0.00	0.00	**0.00**	1,139.00	1,139.00	0.00	0.0%
009	Administration - Stationary and Photocopying	38.39	0.00	7.80	0.00	**46.19**	200.00	153.81	153.81	23.1%
010	Administration - Subscriptions IWALC & SLC	0.00	0.00	0.00	0.00	**0.00**	895.00	895.00	0.00	0.0%
011	Administration - ICT - Email	72.00	0.00	36.00	0.00	**108.00**	200.00	92.00	200.00	54.0%
012	Adverts and Publicity - Adverts	0.00	0.00	0.00	0.00	**0.00**	500.00	500.00	500.00	0.0%
013	Adverts and Publicity - ICO	35.00	0.00	0.00	0.00	**35.00**	45.00	10.00	0.00	77.8%
014	Adverts and Publicity - Ripples Distribution	356.00	178.00	356.00	0.00	**890.00**	1,175.00	285.00	285.00	75.7%
015	Adverts and Publicity - Ripples Printing	3631.80	1541.40	1,384.00	1,219.60	**7,776.80**	6,974.00	-802.80	-802.80	111.5%
016	Adverts and Publicity - Ripples Honorariam	50.00	25.00	50.00	0.00	**125.00**	180.00	55.00	55.00	69.4%
017	Adverts and Publicity - Website - Word Press	0.00	0.00	156.00	0.00	**156.00**	150.00	-6.00	0.00	104.0%
018	Adverts and Publicity - Website - Domain Name	0.00	0.00	0.00	0.00	**0.00**	25.00	25.00	25.00	0.0%
019	Civic and Grants - Christmas	0.00	0.00	189.59	0.00	**189.59**	300.00	110.41	0.00	63.2%
020	Civic and Grants - Events - Coronation	708.21	0.00	0.00	0.00	**708.21**	600.00	-108.21	0.00	118.0%
021	Civic and Grants - Grants S137	0.00	0.00	0.00	0.00	**0.00**	1,000.00	1,000.00	0.00	0.0%
022	Civic and Grants - Remembrance	0.00	0.00	40.00	0.00	**40.00**	150.00	110.00	110.00	26.7%
023	Council and Councillors - Chair Allowance	300.00	0.00	0.00	0.00	**300.00**	1,000.00	700.00	700.00	30.0%
024	Council and Councillors - Cllr training	0.00	0.00	0.00	0.00	**0.00**	500.00	500.00	500.00	0.0%
025	Council and Councillors - Hall Hire	0.00	330.00	0.00	0.00	**330.00**	282.00	-48.00	0.00	117.0%
026	Provisions - Beach	0.00	0.00	0.00	0.00	**0.00**	0.00	0.00	0.00	
027	Provisions - Beach - Bouys	3209.49	0.00	0.00	0.00	**3,209.49**	3,095.00	-114.49	0.00	103.7%
028	Provisions - Dog Bins	0.00	1436.16	0.00	0.00	**1,436.16**	3,579.00	2,142.84	2,142.84	40.1%
029	Provisions - Fairway Park Tree work	0.00	0.00	0.00	0.00	**0.00**	1,672.00	1,672.00	1,672.00	0.0%
030	Provisions - Fairway Park Grass Cutting	266.02	931.07	399.03	0.00	**1,596.12**	1,421.00	-175.12	0.00	112.3%
031	Provisions - Youth Offer	0.00	5000.00	0.00	0.00	**5,000.00**	7,500.00	2,500.00	0.00	66.7%
032	Provisions - Parish Improvement	0.00	0.00	77.60	0.00	**77.60**	2,000.00	1,922.40	1,922.40	3.9%
033	Provisions - Thurles Green	0.00	0.00	0.00	0.00	**0.00**	750.00	750.00	750.00	0.0%
034	Provisions - IWC Grounds Maintenance	10589.70	0.00	7,393.20	0.00	**17,982.90**	0.00	-17,982.90	0.00	
035	Toilets - Clean	13039.09	6381.30	4,254.20	2,127.10	**25,801.69**	29,690.00	3,888.31	3,888.31	86.9%
036	Toilets - Rebuild New Road	0.00	0.00	0.00	0.00	**0.00**		0.00	0.00	
037	Toilets - Repair	529.20	0.00	12,749.28	0.00	**13,278.48**	2,000.00	-11,278.48	0.00	663.9%
038	Toilets - Service and Testing	198.00	0.00	0.00	0.00	**198.00**	1,200.00	1,002.00	1,200.00	16.5%
039	Toilets - Utilities Electric	888.97	571.64	557.23	94.35	**2,112.19**	7,130.00	5,017.81	5,017.81	29.6%
040	Toilets - Utilities Water	0.00	0.00	0.00	0.00	**0.00**	4,505.00	4,505.00	4,505.00	0.0%
00Z	Unbudgeted/Unspent from last year	68727.00	0.00	2,345.00	0.00	**71,072.00**	0.00	-71,072.00		
		107221.51	20067.71	33006.93	3441.05	163,737.20	97731.00	34824.64	29476.23	

Bank Balances			**30-Nov**	**31-Dec**	**31-Jan**
Treasuers	36,766.36	17,601.75	14,949.51	14,536.12	12,209.07
Deposit	78,520.88	78,683.59	66,093.70	66,178.11	66,246.46
Gratuity	0.00	0.00	0.00	0.00	0.00
TOTAL	115,287.24	96,285.34	81,043.21	80,714.23	78,455.53

	31-Jan
Remaining Spend	29,476.23
PWLB (New Road)	7,493.25
Required Reserves	39,294.23
Allocated Reserves	500.00
Balance	3,950.52
Comment:	

Budget 2024/2025 - Preparation

Date 8 February 2024
Prepared by Clerk and RFO

1. BACKGROUND

1.1. The council must set a budget by 1 March each year and the has to be approved by Full Council.

1.2. The 2024/2025 budget is for the period 1 April 2024 until 31 March 2025.

1.3. An indicative budget was drafted in preparation for discussion of preparation for the budget on 14 December 2023.

1.4. The details of the budget setting process and the basis for the indicative budget, including the results of the public consultation, were discussed. A revised budget was drafted to reflect discussion[1].

2. THE COUNCIL'S BUDGET

2.1. The Council's draft budget (Appendix A) reflects the changes requested by Council to the indicate budget.

2.2. Where there is an existing provision, monies for maintenance and capital for reprovision have been allocated.

2.3. It was drafted on the basis of a 5% inflationary increase where applicable.

2.4. Officers have recommended the general reserves be increased to six-months revenue to offset the level of borrowing. The monies will be increased year-on-year to limit the impact on the precept. Four months general reserves have been included in the Council budget for 2024/2025.

2.5. Monies had been budgeted for a Public Works Loan to reprovision the toilets at New Road. It is expected the loan will be drawn down in 2023/2024, therefore these monies are a revenue expense.

2.6. The provision for the SLA has been increased to reflect the 2023 National Pay Award. The 2024 pay award will not be agreed until the Autumn but will also impact the SLA.

2.7. The monies for the Ripples are budgeted at four issues per year.

2.8. A budget of £7,500 has been allocated to the Youth Offer.

2.9. Provision of £15,000 to fund Place Plan Initiatives and Parish Improvements.

2.10. £2,500 has been budgeted to fund an Environment Officer.

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[1] The budgeting setting process, relevant legislation, results of the budget consultation, and basis for the indictive budget were contained within the budget preparation report. A link to the report is included in the Background Papers.

2.11. Capital Monies of £20,000 per site has been put aside for provision at the end of the facilities life.

2.12. £15,000 has been allocate for repairs to the revetment toilets.

2.13. Income from the Ripples is budgeted as this would be offset by a reduction.

2.14. Half the income from the toilets was budgeted.

3. PRECEPT

3.1. The required precept income after income, loans and monies needed for the general reserves are brought forward is £275,093. The Band D equivalent is £162.90 which is an increase of £64.36 per year, £5.36 per month or £1.24 per week

4. EQUALITY AND DIVERSITY.

4.1. The Council has to comply with Section 149 of the Equality Act 2010. This provides that decision makers must have due regard to the elimination of discrimination, victimisation and harassment, advancing equalities, and fostering good relations between different groups (race, disability, gender, age, sexual orientation, gender reassignment, religion/belief and marriage/civil partnership).

4.2. Equality and diversity should be considered where appropriate for the proposal typically when implementing the budget.

4.3. There is a common misconception that the Equality Act requires that everyone be treated equally. This is not the case and is highlighted in government advice:

"The Equality Duty does not require public bodies to treat everyone the same" (Government Equalities Office, 2011) One of the duties in Section 149 of The Equality Act 2010"

4.4. The act states the council needs to:

"advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to—

(a) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;

(b) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;

(c) encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low

4.5. The requirement is to think about different people's needs and how these can be met. This includes targeting services at a particular characteristic such as a gender specific service. The budget can therefore include services such as parks or a youth offer which benefit some residents but not all without being considered discriminatory.

5. APPENDICES

5.1. Appendix A – Council Budget

6. BACKGROUND PAPERS

6.1. Paper F - Agenda_2023-12-14.pdf (lakeparishcouncil.org.uk)

7. BIBLIOGRAPHY

Government Equalities Office. (2011). *Equality Act 2010: Public Sector Equality Duty What I* need to Know. Crown Copy Right

Government Equalities Office. (2011). *Equality Act 2010: Specific duties to support the equality duty what do I need to know? A quick start guide for public sector organisations.* London: Crown copyright.

The House of Commons Library. (2020). *The Public Sector Equality Duty and Equality Impact Assessments Briefing Paper 06591.* London: Crown Copy Right.

Appendix A

Row Labels	Sum of 2024 - 2025 Budget
Administration	**46396.63**
Accounting Software	1139.00
Audit	1079.50
Equipment	500.00
ICT	207.90
Insurance	1666.35
Loan (PWLB - Fairway Football Field)	2346.28
Loan (PWLB - NewRoad)	25212.60
Phone	0.00
Professional Fees	0.00
Professional Services	13050.00
Stationary and Photocopying	300.00
Subscriptions	895.00
Adverts and Publicity	**6972.61**
Adverts	500.00
ICO	45.00
Newsletter	6243.86
Website	183.75
Civic and Grants	**1950.00**
Christmas	500.00
Events	200.00
Grants S137	1000.00
Remembrance	250.00
Council and Councillors	**1846.50**
Chair Allowance	1000.00
Cllr training	500.00
Election	0.00
Hall Hire	346.50
Provisions	**42296.93**
Beach	3369.96
Dog Bins	3757.95
Fairway Park	3641.02
Hanging Baskets	0.00
IWC Grounds Maintenance Contributions	6528.00
Parks	0.00
Place/Parish Improvement	15000.00
Regeneration	0.00
Thurles Green	0.00
Youth Offer	7500.00
IWC Enviroment Officer	2500.00
Staffing	**0.00**
Clerks Gratuity	0.00
HMRC	0.00
Salary (prev. employment)	0.00
Toilets	**121591.25**
Capital Provision x3	60000.00
Clean	31174.50
Rebuild	0.00
Service and Testing	1200.00
Utilities	12216.75
Repair and Maintenace	17000.00
Grand Total	**221053.92**

Row Labels	Sum of 2024 - 2025 Budget
Adverts	1480.00
Donations	0.00
Grants	0.00
Interest	0.00
Precept/IWC Gr	166261.88
Toilet Income	249.45
VAT	0.00
Grand Total	**167991.33**

Row Labels	Sum of 2024 - 2025 Budget
CAP	60700
Grand Total	**60700**

Balances	**30/09/2023**
Treasurers	17602
Deposit	78684
Total	**96285**

Committed	**298103**
Less PWLB	**98103**

CAPITAL	**60700**

2024-2025 Budget	**221054**
Expenditure	**221054**
Budgeted Income excluding precept	1729.45
From Allocated Reserves	0
PWLB Income	0
From General Reserves	-55769
Required Precept Income	**275093**
Required Precept Income w PWLB	**275093**
Tax Base (Estmated based on 2023/2024)	1688.7

Precept c/d 2021-22	52.29
Precept c/d 2022-23	51.83
Precept c/d 2023-24	98.54

Required Precept Income	**275093**
Requires/Tax base = New Precept	162.9
Precept Increase	65.3%

Allocated Reserves	
Equipment	500
Toilets	0
Xmas Lights	0
Total Allocated	**500.00**

General Reserves	
Projected general resevres	(2317)
Four months	53451
Variance	(55769)

Annual increase	64.36
Increase per week	1.24
Increase per month	5.36